Month Test: November Theme/Unit: 4.5 Objective: ID: Time: Grand Total: 100 Q. No. 1: Encircle the correct option: 1. The combination of letters and numbers is known as a. Alphabets	Computer 7th Nov 2019. Name:	, ID:
Theme/Unit: _4.5	Paper: <u>Computer</u>	Total Marks: <u>48</u>
Objective: ID: Time:	Month Test: November	Obt. Marks:
Q. No. 1: Encircle the correct option: 1. The combination of letters and numbers is known as a. Alphabets	Theme/Unit: _4.5	Grand Total: _100
Q. No. 1: Encircle the correct option: 1. The combination of letters and numbers is known as a. Alphabets	Objective: ID:	Time:
1. The combination of letters and numbers is known as a. Alphabets b. Numbers d. Text 2. The movement of an object is created by using: a. Animation b. Presentation d. Execution 3. In which tab a user can find slide transition: a. Home tab b. Review tab d. Design tab 4	Name: class:7 th	Section:
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b. Numbers 2. The movement of an object is created by using: a. Animation b. Presentation 3. In which tab a user can find slide transition: a. Home tab b. Review tab d. Design tab 4 means to close an email account. a. Sign up b. Sign in d. Delete 5. Cc: stands for a. Cat copy b. Carbon copy d. Can't copy 6. The name of the e mail service provider comes after sign. a. \$ b. @ f is a keyboard short cut key to compose an email. a. Ctrl + P b. Ctrl + C d. Ctrl + X 8. The presentation of all slides created in PowerPoint is called a. Sound b. Side view d. Laser show 9. The digital representation of nontext information is called a. Sound c. Graphics b. Video d. Animation 10. E-mails are arranged in inbox with respect to a. Names b. Date and time c. Subject 11. Sending and receiving messages and files electronically is known as a. E-mail b. F-mail c. H-mail c. H-mail c. H-mail c. There are elements of multimedia. a. Four is a ready-made or predefined design of a slide. 2. A is a combination of all or some of the media elements. 4) Recipient's e-mail address is written in		s is known as
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a. Home tab b. Review tab d. Design tab 4 means to close an email account. a. Sign up b. Sign in d. Delete 5. Cc: stands for a. Cat copy b. Carbon copy d. Can't copy 6. The name of the e mail service provider comes after sign. a. \$ b. @ 7 is a keyboard short cut key to compose an email. a. Ctrl + P b. Ctrl + C d. Ctrl + X 8. The presentation of all slides created in PowerPoint is called. a. Slide design b. Slide view d. Laser show 9. The digital representation of nontext information is called a. Sound c. Graphics b. Video d. Animation 10. E-mails are arranged in inbox with respect to a. Names b. Date and time c. Subject 11. Sending and receiving messages and files electronically is known as a. E-mail b. F-mail d. C-mail 12. There are elements of multimedia. a. Four b. Five d. Three Q. No. 2. Fill in the blanks. 1) The feel of a surface or a fabric is called is a ready-made or predefined design of a slide. 3) is a combination of all or some of the media elements. 4) Recipient's e-mail address is written in		
b. Review tab 4 means to close an email account. a. Sign up b. Sign in d. Delete 5. Cc: stands for a. Cat copy b. Carbon copy c. Cool copy b. Carbon copy d. Can't copy 6. The name of the e mail service provider comes after sign. a. \$ c. * b. @ d. # 7 is a keyboard short cut key to compose an email. a. Ctrl + P c. Ctrl + N b. Ctrl + C d. Ctrl + X 8. The presentation of all slides created in PowerPoint is called. a. Slide design b. Slide view c. Slide show d. Laser show 9. The digital representation of nontext information is called a. Sound c. Graphics b. Video d. Animation 10. E-mails are arranged in inbox with respect to a. Names b. Date and time c. Subject 11. Sending and receiving messages and files electronically is known as a. E-mail b. F-mail c. H-mail b. F-mail d. C-mail 12. There are elements of multimedia. a. Four b. Five d. Three Q. No. 2. Fill in the blanks. 1) The feel of a surface or a fabric is called is a combination of all or some of the media elements. 4) Recipient's e-mail address is written in	In which tab a user can find slide transi	tion:
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5) button is used to include a file photo in an e-mail.		

2	Computer 7th Nov 2019. Name:	, ID:	
	6)click a received 7) An e-mail address consist of username 8) A user can restore deleted e-mail within 9) To open an e-mail account is known as 10) Picture is an example of Q. No. 3. Match column A with column B. A Text Graphics Gradient Slide Create new presentation Slide transition Texture Custom animation Place holder Power point	d e-mail to read it. e and ins	c rs

3	Compute	er 7th Nov 2019. Name:			_, ID:	
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Computer 7th Nov 2019. Name:, ID:
Q. List down the steps to create a new e-mail account. /8